

Queen's High School

Te Kura Tuarua O Kuini

Enrolment Application



Any girl may apply to Queen's High School for enrolment regardless of where she lives. Please complete this form or apply online via the Queen's High School website and return to:

The Principal
Queen's High School
195 Surrey Street, St. Clair
Dunedin 9012

Interviews for all newly enrolled students will take place with the Principal and Senior Staff in Terms 3 and 4. Additional application forms are available from the Queen's High School Office or on our website: www.queens.school.nz

Applications should be returned to the school by **22 August**. However, applications after this date may still be considered. Please enclose a copy of the APPLICANT'S birth certificate or passport.

STUDENT DETAILS

SURNAME

FIRST NAMES

PREFERRED NAME

RESIDENTIAL ADDRESS

STUDENT LIVES WITH (PLEASE CIRCLE)

Both parents Mother Father

Caregiver Other:

CUSTODY ARRANGEMENTS

HOME PHONE

CELL PHONE (*students*)

DATE OF BIRTH

Day Month Year

PRESENT/PREVIOUS SCHOOL

CURRENT YEAR LEVEL

ACHIEVEMENTS AND INTERESTS

LEARNING NEEDS e.g. ADHD, Dyslexia, Dysgraphia, SENCO, RTLB

(if yes, please provide specialist reports):

ETHNICITY

NZ European

Māori (*Iwi*) (*please state*)

Pasifika (*please state*)

Asian (*please state*)

Other (*please state*)

Language Spoken at Home:

(Please attach to this application form, a copy of your latest school report and copies of relevant certificates. We cannot accept samples of work).

Birth Certificate or Passport sighted (tick)

WHĀNAU DETAILS

CAREGIVER 1 TITLE (Mrs. Mr, Ms. Dr. etc)

FULL NAME

ADDRESS

NUMBER & STREET

SUBURB

TOWN

POSTCODE

EMAIL

PHONE PRIVATE

CELL PHONE

WORK PHONE

OCCUPATION

RELATIONSHIP TO STUDENT

EMERGENCY CONTACT

FULL NAME

ADDRESS

NUMBER & STREET

SUBURB

TOWN

POSTCODE

EMAIL

PHONE PRIVATE

CELL PHONE

WORK PHONE

OCCUPATION

RELATIONSHIP TO STUDENT

PRIVACY STATEMENT

The information on this form is collected to form part of the essential information the school holds on your child.

The information collected will be used by the school for the following purposes: enrolling your child at school, assessing the education needs of your child and ensuring that education services and resources in respect of your child are provided to the school.

The records made from this information may be viewed on request at the school. The information collected may be disclosed to education and health sector agencies in accordance with the principles of the Privacy Act. Except with your specific authorisation, it will not be disclosed to any other person or agency unless such disclosure is authorised or required by law.

Address and phone number details are collected at the time of enrolment and during the student's time at school so that the school can contact the parent or student as necessary. These contact details may also be passed on to the Ministry of Education and the Ministry of Social Development (MSD). This is so young people who may have difficulty finding future employment, training or further education can be identified and offered support by organisations contracted by MSD to help re-engage young people in education or training when they leave school.

CAREGIVER 1:

STUDENT:

CAREGIVER 2 TITLE (Mrs. Mr, Ms, Dr. etc)

FULL NAME

ADDRESS

NUMBER & STREET

SUBURB

TOWN

POSTCODE

EMAIL

PHONE PRIVATE

CELL PHONE

WORK PHONE

OCCUPATION

RELATIONSHIP TO STUDENT

If a sister, mother or grandmother has been a pupil at the school, please give their name, years of attendance and house group.

HEALTH CONCERNS

IMMUNISATION COMPLETE

YES NO **AGREEMENT**

I request that (name) _____ be admitted to Queen's High School. I have read the general information sheet and acknowledge that if admitted, she, as a pupil, and I, as a guardian, are bound by these rules and requirements, and any changes made during her time at Queen's High School.

RELEASE OF CURRENT SCHOOL INFORMATION

I give consent for the information provided on this form to be used by the school for school related purposes.

I give permission for my daughter's current school to release information about my daughter to Queen's High School for class placement and transition purposes.

RELEASE OF PERSONAL INFORMATION

Any photographs of my daughter involved in school related activities may be published, displayed or used for school related purposes. My daughter's achievements may be reported to the school and outside community.

PAYMENT OF COSTS

Queen's High School will continue to be part of the Government Donation Scheme. This means that all curriculum course costs will be covered by the school. Any school camps, overnight trips and optional activities like sport, competitions and performances do have a cost associated with them.

I agree to pay all costs associated with my daughter's optional and extracurricular activities.

CAREGIVER 2:

DATE: